Teachers Association of Baltimore County

305 East Joppa Road

Towson, Maryland 21286

(410) 828-6403

**BRIEF DESCRIPTION OF TABCO AND THE POSITION OFFERED:**

The Teachers Association of Baltimore County, affiliated with the Maryland State Education Association and the National Education Association, is the recognized bargaining agent for the 8,900 teachers in the 179 schools and worksites of Baltimore County, Maryland. It has 7,500 members and 830 agency fee payers.

The TABCO staff also supports the ESP unit in Baltimore County known as the Education Support Professionals of Baltimore County (ESPBC). ESPBC is the recognized bargaining agent for the 1,840 office professionals, para-educators and certain classified staff in Baltimore County schools. It currently has 940 members.

The offices are located in the county seat of Towson. The Association employs a released time president, five UniServ staff, six support staff and an executive director.

**The vacancy is for a TABCO Local Option UniServ Director position.** A wide variety of duties are involved as assigned by the Executive Director, with emphasis on field organizing, membership promotion, political action, negotiations, training, communications, and direct assistance to members with professional problems.

**QUALIFICATIONS:**

1. At least a Baccalaureate Degree;
2. Labor relations training or equivalent job experience in a related field;
3. Experience working with teachers and education support personnel;
4. Demonstrated ability to exercise independent judgment, initiative, and resourcefulness;
5. Demonstrated ability to perform duties with a high level of efficiency and accuracy;
6. Experience in developing, motivating, training, and maintaining cadres of volunteers and activists;
7. Demonstrated ability to work independently within the Association, with affiliates and outside organizations/agencies important to the accomplishment of Association goals, especially those in the political arena;
8. Demonstrated ability to work with some confidential data of major importance and maintain confidentiality;
9. Demonstrated experience in coordinating labor union organizing and/or community organizing;
10. Broad understanding of critical issues and problems facing education employees and their organizations;
11. Proficiency in verbal and written communication;
12. Knowledge of technology and application to work assignments;
13. Has or is able to obtain and maintain a valid driver’s license in the State of Maryland.

**Salary and Fringe Benefits:**

Salary is negotiable depending upon the applicant’s experience and qualifications. The salary schedule has a range of $75,858 to $117,493. The contract also includes a liberal fringe benefits package.

**Application Procedure:**

Submit a cover letter, a completed TABCO Employment Application, and resume to:

Bob Anzelc, TABCO Executive Director

305 East Joppa Road

Towson, Maryland 21286

(410) 828-6403

**Application Submission Deadline:**

A cover letter, TABCO Employment Application (including references); and resume must be received no later than October 1, 2015.

**Date of Employment:** As soon as possible.

**TABCO IS AN EQUAL OPPORTUNITY EMPLOYER**